



Disability Statement

Meeting our Students' needs, learning difficulties and disabilities

2018 / 19



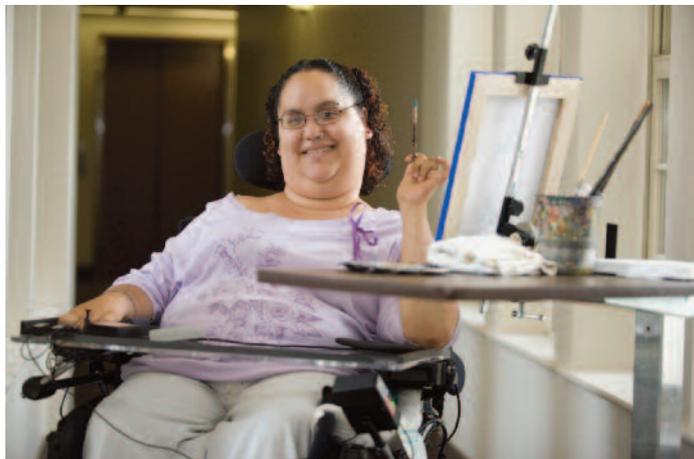
Learning & Enterprise College Bexley



Welcome to Learning & Enterprise College Bexley

The College fully and actively supports inclusive lifelong learning for all and welcomes adults with learning support needs or disabilities.

This leaflet will tell you about the types of practical help available for those who need a little extra support.



What we are striving to achieve

A positive and supportive learning environment which:

- Ensures all students feel valued and included
- Encourages students to feel fully integrated and involved
- Enables students to achieve their personal learning goals, to progress and develop
- Removes the barriers to learning
- Recognises the individuality of each student

Admissions arrangements

In line with the Equality Act 2010 we can offer educational advice and guidance both before you join a course and while you are studying with us. We will make every effort to ensure that you are able to join the class of your choice. Unless a course is targeted for a specific group, the College welcomes applicants from all sectors of the community. For an informal discussion please ring our Learner Support Manager. If you prefer we will arrange a confidential interview for you.

Information in other formats

If you require this information in any other format, please contact our Learner Support Manager.

The information is also available on our Virtual Learning Environment (VLE) and website: www.lecb.ac.uk

Specialist Support



Provision for visually impaired students

The College is proud to announce that it now works in partnership with Action for Blind People (part of the RNIB Group). Expert advice and knowledge is now available to help the College meet our students' needs.

If you would like a guided 'familiarisation' tour this can be arranged through the Learner Support Manager. If you require enhanced text, please contact our office staff at each centre. They are always happy to help.



Provision for hearing impaired students

Most of our teaching areas are fitted with an Induction Loop System. Radio microphones are available. The College also has a portable loop system at each main site. In addition our IT suites and Open Study Centre have been fitted with the latest infra-red system.

Communication support worker

An individual assessment can be arranged for students whose first language is British Sign Language. This will enable the College to put the correct level of support in place.

Provision for students with autism

We support the Autism Strategy updated in 2014, and will ensure that students with autism will get equal education opportunities.

Provision for students with a learning disability

The College offers a wide range of courses for people with learning disabilities.

- Classes are offered at various centres across the borough
- Students are offered an interview before enrolment
- Classes are small and friendly

Please refer to our main brochure to see what is available or contact Beth Fillingham-Douglas on 020 8298 2829.

Provision for students with mental health difficulties

Support is arranged, on an individual basis, where the Learner Support and Health Declaration Form has indicated a need. The College has strong links with Oxleas Mental Health Team where expert advice and guidance is available.

Provision for students with dyslexia

The College has a Dyslexia specialist to offer advice and practical help your learning. For further information please contact the Learner Support Manager, Sarah Meredith ©020 8298 2828.

In-class support

- note-taking
- visual handouts
- learner support assistants
- specialist software
- loop system
- ICT assessments
- support for exams
- classroom assistants and volunteers
- help with access for mobility impaired students
- communication support for the sensory impaired
- specialist equipment
- taping of sessions – if appropriate.
- personal care facilities at Brampton Road.

ICT Assessments

These can be arranged for students with a disability, wishing to enrol on a mainstream class.



Advice of Access / Mobility

We have fully accessible toilets in all of our main centres. In addition, Brampton Road, Bexleyheath has hoisting and changing facilities. The College offers personal care support by a team of trained teaching assistants.

Support for exams

Subject to the approval of the awarding bodies. Specific arrangements might include extra time, a reader or scribe, sign language interpretation, large script papers and access to technology. Please let us know in plenty of time so we can arrange this for you.

You will need to provide written evidence if you require any special arrangement.

Financial Assistance

To find out what is available please refer to our main brochure.





Links

The College has close links with many outside agencies including:

- Bexley's Learning Disability Team
- Oxleas Mental Health Trust
- Bexley's Speech & Language Therapy Team
- Action for Blind People (part of RNIB Group)
- Bexley Deaf Centre
- Bexley Twofold
- Bexley Mencap
- Equality Human Rights Commission
- Inspire Community Trust

We will also use outside consultants/access centres to establish students' support needs. If it is not possible for the College to provide adequate support for particular students then we will try to advise you on appropriate alternatives.

Complaints

If you have a concern or a complaint, you can ask for a copy of our Complaints Procedure available at all our offices.

Help us improve our service - all our students' views are important to us. If you have any comments or suggestions about this leaflet or about our service generally, please contact our Learner Support Manager.



Learning & Enterprise College Bexley

Who to contact

Learner Support Manager

Sarah Meredith

☎ 020 8298 2828

E-mail: sarah.meredith@lecb.ac.uk

Curriculum Manager for Supported Learning

Beth Fillingham-Douglas

☎ 020 8298 2829

E-mail: beth.douglas@lecb.ac.uk

Skills for Life - English & Maths

Nick Little

☎ 020 8298 2843

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ESOL

Olga Jurina

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Programme Manager

Karen Cullen

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Grants, Welfare & Counselling Officer

Ros Shaw

☎ 020 8298 2727

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Careers Advice & Guidance

Careers Advice Team

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